

# F. Alejandro Vargas Castañeda

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## PROFESSIONAL OBJECTIVE

To share my skills, abilities, and knowledge with an organization and its personnel to create synergy and reach the organizational objectives. All of this while allowing for personal and professional growth of all involved.

## TEACHING EXPERIENCE

2018

Universidad Popular Autónoma del Estado de Puebla

Subjects imparted: Marketing Principles and Leadership.

2013-2016

Universidad del Valle de México

Subjects imparted: Introduction to Social Sciences (English and Spanish), Global Vision, Marketing, USA Economy, Research Methodology, Mexican Socioeconomic Structure, USA History I & II, Leadership.

2015 – 2017, 2020

Universidad Anáhuac

Subjects imparted: English Level 6 (upper intermediate) and Business English

2014 -2016

Preparatoria UCO

Subjects imparted: Human Resources Management, Accounting.

2012 - 2013

Instituto Cumbres y Alpes de Querétaro

Subjects imparted: Introduction to Social Science, Biology II (Biotechnology and Genetic Engineering), Management Organization, Marketing, Economics, Business English, and English Literature.

## PROFESSIONAL EXPERIENCE

2018 - Present

Founder, TALAN Consulting

Consulting firm that provides services to local governments, organizations, and individuals. We provide assistance in developing strategic plans, monitoring and evaluation methods and personal coaching.

2016 – 2018

Director – Performance Evaluation System, Municipality of Corregidora, Querétaro

Responsible for monitoring and evaluating 400 key performance indicators assigned to the different municipal departments. Elaborated progress reports and issued recommendations for continuous improvement.

2006-2011

Supervisor, City of Sacramento

Successfully managed a Community Center, supervising 15 employees and an annual budget of over \$400,000 USD.

2003-2006

Regional Director, City of Sacramento

Responsible for the supervision of an afterschool program located in 11 low-income schools within two school districts.

<b>EDUCATION</b>	<p>Universidad del Valle de México, Querétaro Master's in business administration – Specialty in Finance</p> <p>California State University, Sacramento Bachelor of Arts in Economics – Apostille No. 19936 – Minor in Applied Mathematics</p> <p>Los Rios Community Colleges Individual courses to further expand knowledge: California Real Estate Principles, Introduction to Business, Small Business Entrepreneurship, Principles on Energy and Sustainability, Introduction to Sustainable Buildings I &amp; II</p> <p>Universidad Nacional Autónoma de México / Secretaría de Hacienda y Crédito Público Diploma - Performance-based Budgeting Diploma - How to understand the federal budget.</p>
<b>TEACHER'S TRAININGS</b>	<p>Implementing teaching strategies and evaluating by competencies (25 hrs.) Developing and implementing competence-based evaluations (10 hrs.) How to teach in the 21<sup>st</sup> Century (20 hrs.) Preparation for student development (20 hrs.) Youth Development Institute (50 hrs.)</p>
<b>EXPERIENCE AS A FACILITATOR AND TRANSLATOR</b>	<p>2019 - Present Freelance Translator Translation of psychoeducational reports for students that have been identified to suffer from a cognitive, motor, or behavioral disability. Reports are translated to Spanish so that parents can be informed and involved in the child's special education intervention strategies.</p> <p>2003– 2009 Creating an Inclusive Work Environment Facilitator for a training program aimed at promoting the principles of diversity and inclusion in City employees.</p> <p>2010 The New Kid on the Block Collaboration with the editor and author of the book “The New Kid on the Block” which is dedicated to people entering the supervisor position for the first time.</p> <p>2017 Universidad Anáhuac Developed and delivered two teacher trainings:  <ol style="list-style-type: none"> <li>1. BASIC STRATEGIES FOR FORMAL ENGLISH WRITING</li> <li>2. STRATEGIES FOR PLANNING DYNAMIC CLASSES</li> </ol> </p>
<b>CERTIFICATES</b>	<p>Leadership Certificate – City University SMART certificate in management and supervision – City University Leadership Course: Misión México – Intro (39 hrs.) Leadership Course: Misión México – EIP (63 hrs.) Content Language Integrated Learning – School of Liverpool (30 horas) Certificate in speedreading by Openbook – (2,355 wpm)</p>
<b>LANGUAGES</b>	<p>English – Speak, read, and write at a native's level. 4 years of experience conducting translations of psychoeducational reports, and administrative documents as a freelancer.</p>
<b>STRENGTHS</b>	<p>Leadership skills to manage work teams towards objectives-based performance. Ability to identify areas of need and develop the necessary procedures to improve performance. Background in human development allows for positive relationship building with peers, clients, and management. 15 years of experience in supervision and management Ability to design, prepare and present information in a clear and practical manner.</p>